

E3 Data Definitions

Prior School Year Data (2007-2008)

Due: October 15th

Retention

Report the number of students, disaggregated by subgroup, who did not receive enough credits to be promoted to the next grade level. For the school year being reported, 2007-2008, record the number of students in each grade level who were enrolled on October 1st and repeating their current grade level. Please report numbers as of October 1st. Some students may be promoted to the next grade level during the current school year, but you should report the enrollments as of October 1st.

For example, please report the number of 9th graders on October 1st who were enrolled in 9th grade during the prior school year and are repeating 9th grade in 2007-2008.

Math enrollment and course passing rates

The number of students, by grade level enrolled, in math courses during the academic year (2007-2008). If courses offered are not titled as requested, please provide the number of students enrolled in a course equivalent to the level you are asked to report.

In addition, you should also provide the number of students who passed or received full credit at the end of the school year for one full credit in the enrolled math the course, or its equivalent. Please include those students who earned credit through independent study or credit by proficiency.

Note: For those schools who offer a math course, like Algebra I, over a two year period, only report students who received full credit for the course after completing the full two years or four semesters of the course.

Highest Math Class taken by Graduates

For the class of 2008, report the number of students by their highest math class taken. Please only include the highest class passed and for which credit was received.

Failing Courses

Number of students who failed one or more core class(es) at any time during the school year on an official grade report (i.e. semester report card). Report every official failure on a student's transcript for core courses in the 2007-2008 school year. *For example: If a student failed two semesters of Math, please report 2 course failures.* Report only official report card grades, *do not* report failures on progress reports or other interim grade reports. Core classes include: Language Arts, Math, Science, and Social Studies.

College Readiness

College readiness is measured by the number of students taking college-level courses. This includes Advanced Placement (AP), International Baccalaureate (IB), and Dual Credit courses. Please report enrollment by the type of course (AP, IB, or dual credit) and report enrollment disaggregated by subgroup.

College Testing

Report the number of students taking the PSAT, SAT and ACT tests, by individual test and disaggregated by subgroup. Each student receives scores for multiple subject areas on the test. Please report subject area scores and a total composite score by adding the subject area scores together.

Current School Year Data**Due: December 1st****Enrollment****as of October 1st**

The official unduplicated count of all students in the fall of this academic year (2008-2009) as of October 1, 2008. This is the official count provided to the Oregon Department of Education in the Fall Membership collection.

Please provide this indicator for all requested grade levels and subgroups, where appropriate.

In addition, please provide an unduplicated count of all 12th grade/Fourth Year students on October 1, 2008. This does not include returning seniors, only those seniors in their fourth year of high school.

Instructional Days/Hours

Provide the number of scheduled instructional days per year (Total number of school days minus days used for field trips or other all day, out-of-school activities)

Provide the number of scheduled instructional hours in a *typical* day. This is the total hours in a typical school day minus hours of non-academic class time, e.g. advisory, breaks between class, lunch. *For example: 7 hour school day, minus 20 minute advisory, 36 minutes between classes, 30 minute lunch = 5 hours and 34 minutes of instructional time.*

Average Class Size

Report the average class size, calculated as the total enrollment in classes divided by the number of classes.

Staffing**as of October 1st**

The number of teachers, administrators, and non-teaching staff reported as of October 1st of the current school year.

Non-teaching staff includes all certified and non-certified staff in the school but does not include senior managers/administrators such as principals and assistant principals.

New certified staff is the number of new staff members in a school. This may include first year teachers and teachers new to your school. Please include as new any teacher who was on the campus but is new to your small school.

Returning Staff**as of October 1st**

Number of staff members in each category who were also at the school during the prior academic year (2007-2008). You should also count those individuals, in their current position, even if he/she was at the school in a different position in the prior academic year. *For example: the assistant principal this year was a language arts teacher at the school last year. He/she would be counted as a returning staff member under senior school manager, not under certified full-time teacher.*

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If you are a conversion site reporting for a small school that was not operational in the prior academic year, do not report returning staff members, even if staff members are 'returning' as staff from the campus before conversion.

Professional Development Budget

Account for all money allocated for professional development for the current school year. This includes money in your school budget and from grant funds. Do not include professional development provided by the district for which funds do not come out of a local school budget.

Cumulative Promotion Index

The Cumulative Promotion Index (CPI) is an alternative way to calculate graduation rates. It approximates the probability that a student entering the 9th grade will complete high school on time with a regular diploma. It does this by representing high school graduation as a stepwise process composed of three grade-to-grade promotion transitions in addition to the ultimate high school graduation event.

The information requested in the Cumulative Promotion Index section will give E3 the information needed to calculate this over time. This data has been continually collected by evaluators from the Gates Foundation, allowing for longitudinal data on CPI rates.

All templates are available online at <http://e3smallschools.org/resources.html> in the Coordinators Toolbox

"It's not about whether or not data is a good thing. It's about paying attention to what we observe."

~Sandra Stein, New York City Leadership Academy